

THE ALLEGHENY COUNTY BAR ASSOCIATION PRESENTS

T-BOLT



Up to 7
Hours of
PA CLE
Credit

Co-sponsored by:

*Beaver County Bar Association
Butler County Bar Association
Duquesne University Paralegal Institute
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Mercer County Bar Association
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Pittsburgh Paralegal Association
University of Pittsburgh School of Law
Washington County Bar Association
Westmoreland County Bar Association*

NOVEMBER 10 – 11, 2008

**David L. Lawrence
Convention Center**
Downtown, Pittsburgh

**THE BEST OF
LEGAL TECHNOLOGY
(T-BOLT)**

Continuing Legal Education Seminars
and Technology Exhibit Areas

WHO SHOULD ATTEND

Trial lawyers

Business lawyers

General practitioners

In-house counsel

Law office administrators

Legal librarians

Paralegals

Law firm technology personnel

WHY YOU SHOULD ATTEND

- This is the biggest and best legal technology conference held in the tri-state area in three years. Technology changes daily, so imagine how much new there is to learn that has been developed over the last three years.
- The program has been carefully planned and structured to distill the best of practical technology that you can put to use NOW.
- Knowledgeable speakers and multiple programs help to ensure there will be valuable information for everyone in attendance.
- The flexible format allows you to attend the full two-day program, half-day sessions, or Monday evening only for very reasonable fees.
- This is a low-cost way to earn up to 7 hours of PA CLE credits, including one hour of ethics credit.
- The conference also includes a Monday night cocktail party, Tuesday continental breakfast, Tuesday lunch, and snack breaks.
- More than 25 technology suppliers, both local and national, will be attending and exhibiting their products and services.
- There is no need to spend thousands attending a pricy legal technology conference in another city, because we are bringing “the best of legal technology” to you!

T-BOLT – THE BEST OF LEGAL TECHNOLOGY SCHEDULE AT A GLANCE

Monday, November 10, 2008

3:30 p.m.....Registration
4:00 – 5:00 p.m.Technology and Ethics – What Every Lawyer Needs to Know
5:00 – 6:00 p.m.Cocktail party and exhibit area open
Sponsored by Precise, Inc.

Tuesday, November 11, 2008

8:00 a.m.....Registration, continental breakfast, and exhibit area open
Sponsored by ACBA Services, Inc.

Litigation Track – Track A

9:00 – 10:30 a.m.Nuts and Bolts of E-Discovery – Basics and Everyday Cases
10:30 – 11:00 a.m.....Break and exhibit area open
Sponsored by bit-x-bit, LLC
11:00 – 12:30 p.m.Advanced Issues in E-Discovery
12:30 – 1:30 p.m.Lunch and exhibit area open
1:30 – 3:00 p.m.....Using Automation for Litigation Support
3:00 – 3:30 p.m.Break and exhibit area open
Sponsored by Cricket Legal Technologies, Inc.
3:30 – 5:00 p.m.Technology in the Courtroom

General Track – Track B

8:30 – 10:00 a.m.What Every Lawyer Should Know about E-mail and E-records
10:00 – 10:30 a.m.Break and exhibit area open
Sponsored by bit-x-bit, LLC
10:30 – 12:00 p.m.The Paper-less Office: PDF Your Law Office!
12:00 – 1:00 p.m.Lunch and exhibit area open
1:00 – 2:15 p.m.Law Firm Marketing Tech Tools: Spend Less, Get More
2:15 – 2:30 p.m.Break and exhibit area open
2:30 – 3:30 p.m.....Using the Internet to Improve Your Practice
3:30 – 4:00 p.m.Break and exhibit area open
Sponsored by Cricket Legal Technologies, Inc.
4:00 – 5:00 p.m.....The Best New Technology for Serving Clients Better

MONDAY, NOVEMBER 10, 2008

ETHICS

4:00 p.m. Technology and Ethics – What Every Lawyer Needs to Know

Technology provides great benefits to attorneys, including improved workflow, unprecedented access to information, rapid, cost-effective communications, and many more. With these benefits, however, come great risks, particularly in the area of confidentiality. Technology gone wrong can lead to ethics violations, waiver of privilege, and malpractice claims. This session will address the risks of today's technology and ways of addressing those risks.

Speakers:

David G. Ries, Esquire *Thorp, Reed & Armstrong, LLP*

Thomas Ross, Esquire *University of Pittsburgh Law School*

5:00 p.m. Cocktail party and exhibit area open

Sponsored by Precise, Inc.

TUESDAY, NOVEMBER 11, 2008

8:00 a.m. Registration, continental breakfast, and exhibit area open

Sponsored by ACBA Services, Inc.

LITIGATION TRACK – TRACK A

9:00 a.m. Nuts and Bolts of E-Discovery (basics + everyday cases)

The age of e-discovery is here. If your clients are involved in litigation, you should understand:

- The basic terminology (from ESI to PDFs and TIFFs)
- Rules of thumb. How many pages in a gigabyte, and more importantly, how much is it going to cost?
- What is “metadata” and why you should care!
- What do the new rules say?
- What are the new cases all about, and how do I avoid becoming a victim?

- Does e-discovery matter even in small cases? You bet!

Learn the basics that every litigator, litigation paralegal, and IT professional needs to know about e-discovery in litigation.

Speakers:

Laura E. Ellsworth, Esquire *Jones Day*

Karl Schieneman, Esquire *1-2-3 Law Group PC*

David S. Pollock, Esquire *Pollock Begg Komar & Glasser, LLC*

Frederick N. Egler Jr., Esquire *PNC Bank, NA*

10:30 a.m. Refreshment break and exhibit area open

Sponsored by bit-x-bit, LLC

11:00 a.m. Advanced Issues in E-Discovery

Now you know the basics (even if you just learned them at T-BOLT) and are ready for some advanced tips on how to better handle e-discovery. This session will cover:

- Getting over the adversary attitude: why early consultation and cooperation usually benefits both sides in e-discovery.
- Legal holds and collections: what are the best practices and pitfalls to avoid relating to preserving and collecting potentially relevant ESI?
- Filtering and review: tips for separating the wheat from the chaff without losing the farm.
- Processing and production: Tiff or Native? Advance review or “quick peek”? What are the options and which should I choose?
- The judge's perspective: Does David have an unfair advantage over Goliath? Balancing e-discovery burdens and benefits, non-waiver agreements, sampling and cost-shifting, safe harbors and sanctions, and the role of e-discovery experts and consultants.

These are the advanced strategies and tactics that will help you optimize outcomes, control costs, and avoid sanctions in litigation e-discovery.

Speakers:

Hon. Joy Flowers Conti *U.S. District Court for the Western District of Pa.*

Thomas J. Smith, Esquire *Kirkpatrick & Lockhart Preston Gates Ellis LLP*

Adam I. Cohen, Esquire *FTI Consulting*

Michael Scott, Esquire *Alcoa*

12:30 p.m. Lunch and exhibit area open

1:30 p.m. Using Automation for Litigation Support

The growth of e-discovery and use of technology in the courtroom have sometimes overshadowed other ways that litigators are using technology to reduce costs and improve outcomes in litigation matters. This program will focus on other hot topics with automated litigation support and provide tips for immediate use. Topics to be covered include:

- Docket management and scheduling
- Electronic filing and service
- Litigation risk analysis
- Document management
- Case organization and support tools
- Real time and video deposition technology
- Online jury research and trial preparation tools

Join us for this eye-opening look at the many ways litigators are using the latest technology to save time and money while achieving better results!

Speakers:

David R. Cohen, Esquire *Kirkpatrick & Lockhart Preston Gates Ellis LLP*

Timothy M. Opsitnik, Esquire *JurInov*

Donna R. Betza, CMRS *ACBA Services, Inc.*

Jocelyn V. Cinquino, J.D., M.A. *TrialGraphix/Kroll Ontrack*

Emily Oswald *TrialGraphix/Kroll Ontrack*

3:00 p.m. Refreshment break and exhibit area open

Sponsored Cricket Legal Technologies, Inc.

3:30 p.m. Technology in the Courtroom

A sound visual strategy, including the use of technology, is critical for today's trials and hearings. Learn how to utilize today's high technology visualization tools to hold the attention of judges and juries and to clarify key case issues. You will see concrete examples of the use of visual technology to create streamlined, effective case stories, and learn about the cost-effective use of visual technology services. This session will provide you with ideas to make your courtroom presentations more enlightening, memorable, and persuasive.

Speakers:

Denise Montiel *ARCCA, Inc.*

William M. Wycoff, Esquire *Thorp Reed & Armstrong, LLP*

Peter J. Mannsman, Esquire *Precise, Inc.*

GENERAL TRACK – TRACK B

8:30 a.m. What Every Lawyer Should Know about E-mail and E-records

Records management is critical today for businesses and organizations of all sizes, particularly for e-records and e-mail. The alternatives can include loss of valuable information, overwhelming expense, and harsh discovery sanctions. This session will provide a practical guide to implementing and maintaining an effective and comprehensive records management program, including steps to make sure that it is consistently applied and enforced.

Speakers:

Heather S. Heidelbaugh, Esquire *Babst, Calland, Clements & Zomnir, PC*

Timothy S. Coon, Esquire *Eckert Seamans Cherin & Mellott, LLC*

10:00 a.m. Refreshment break and exhibit area open

Sponsored by bit-x-bit, LLC

10:30 a.m. The Paper-less Office: PDF Your Law Office!

Learn about PDF in legal practice, focusing on the new Adobe Acrobat 9 Professional. In this educational seminar you will learn how to do the following:

- Create PDFs from a variety of sources
- Accelerate redaction workflows with pattern-based Search
- Use the Examine Document Tool to quickly remove hidden text and metadata
- Compare two PDFs to easily spot important differences
- Make text searchable using OCR and discover new, easier-on-the-eyes OCR options
- Split documents for electronic filing workflows
- Make notes on any PDF, even scanned paper documents
- Use enhanced Bates Numbering to help you manage your case, and more.

Speaker:

Rick Borstein *Adobe Systems, Inc.*

12:00 p.m. Lunch and exhibit area open

1:00 p.m. Law Firm Marketing Tech Tools: Spend Less, Get More

Advancements and changes in technology continue to alter the face of law firm marketing. For small firms, it helps to even the playing field. For many midsize and larger firms, tech tools provide capabilities that simply did not exist before. In this fast-paced one hour presentation, learn effective ways that lawyers are using the Internet for business development. *It is much deeper than having a website.* Find out what tools are available for market research, development of marketing materials, public and media relations, mail and e-mail distribution, client interaction, and proposals. Of course, there will be time to review the top-ranked law firm websites in the nation, and some of the most creative uses among the largest 250 firms in the U.S.

Speakers:

Micah Buchdahl, Esquire *HTMLawyers, Inc.*

Michael Munz *Higher Images*

2:15 p.m. Refreshment break and exhibit area open

2:30 p.m. Using the Internet to Improve Your Practice

The Internet has changed the practice of law. It provides

unprecedented access to information and new cost-effective methods for communication and collaboration. Internet access is no longer an option; it's a necessity for today's practice. This session will examine the history of the Internet, components of the Internet, general websites, search engines, general and legal websites, and general information such as finding people, news, and periodical literature.

Speaker:

Joel Fishman *Allegheny County Law Library*

3:30 p.m. Refreshment break and exhibit area open

Sponsored by Cricket Legal Technologies, Inc.

4:00 p.m. The Best New Technology for Serving Clients Better

New technologies appear almost daily. For attorneys, it is often difficult to determine whether they are necessary, helpful, or just passing fads. Our panel will explore choices for new technologies and show you how to use them to better serve your clients.

Speakers:

Christian A. Farmakis, Esquire *Babst, Calland, Clements & Zomnir, PC*

Randal M. Whitlatch, Esquire *Spilman Thomas & Battle, PLLC*

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Offers litigation visuals consulting, trial graphics/exhibit design and presentation technology support.



Specializes in providing multiple levels of service to its clients in strategic case planning, discovery planning, document production analysis, deposition preparation, document investigations, litigation team coordination, settlement support, case valuations support and document production. We do this through our extensive background in corporate IT, proprietary technologies, and expertise.



Provider of computer forensics and e-discovery services



The Cricket Discovery Suite is an all-in-one e-discovery solution that carries many features along with speed, accuracy, ease of use, advanced search and filter, and flexibility. The combination of all features gives you a convenient solution to all your e-discovery needs.



Technology consulting services with a focus on solutions architecture and management solutions to companies seeking to achieve business resilience. Areas of expertise: security, compliance, business continuity, risk assessment, disaster recovery or crucial applications, and hardware/software needs.

Diskriter Inc.

Diskriter, Inc. offers dictation equipment/networking.



IKON assists law firms and corporate law departments to overcome the challenges associated with information access, control and dissemination. From capture and coding to duplication and distribution, IKON leverages the latest technology to create efficient document management solutions for clients. IKON is the largest provider of legal document services in the United States.



Offers comprehensive records management, data protection, and information destruction services along with electronic archiving and e-discovery solutions.



Provides computer forensics, electronic discovery, and litigation document management services to the legal and business communities.



In the United States, LexisNexis® is a leading provider of information and business solutions to professionals in a variety of industries. LexisNexis® provides you with the innovative tools, resources and solutions you need to achieve excellence in the business and practice of law. Our solutions help clients make critical business decisions with confidence and speed. Companies large and small throughout the world and in virtually every industry and area of business use our unmatched products and services.



Pitney Bowes Legal Solutions is a leading, single-source provider of litigation and document services aimed at increasing efficiency and reducing costs for law firms and corporate counsel clients. PBLS consultants provide technology and workflow expertise to customize an approach on-site or through its network of regional and national processing centers.



Offers litigation support, court reporting services, and database webhosting.



Offers electronic discovery consulting, data collection, processing and hosting, managed document review, and litigation coding.



In September 2007, Kroll Ontrack, the leader in discovery services, computer forensics, and ESI consulting, acquired TrialGraphix, the leader in trial and jury consulting as well as trial presentation services. From pre-litigation preparedness, through discovery and trial, TrialGraphix/Kroll Ontrack now offers a wide range of services, such as discovery, jury consulting, graphics and presentations for mediations, arbitration, and trial.



Veritas Legal Services provide legal video, trial presentation and video conferencing to the legal field. Veritas serves the greater Pennsylvania, Ohio and West Virginia regions with the latest technology.

OTHER PARTICIPATING SUPPLIERS

Attenex

Combines software, best practices, and the industry's largest global partner network to provide Fortune 500 corporations and their law firms with customized e-discovery solutions.

Kinol Sharie Leyh & Associates

Offers accounting/information technology.

Business Records Management

Offers comprehensive information management solutions that help organizations to reduce the risks of regulatory noncompliance, while saving time and money.

Pennsylvania Bar Institute

Offers quality continuing legal education programs across Pennsylvania.

Clearwell Systems

Available directly from Clearwell or as a hosted service from one of our E-Discovery Service Provider Partners, the Clearwell E-Discovery Platform is the first enterprise-class e-discovery management solution proven to lower the cost and risk of e-discovery for law firms and their clients. Clearwell streamlines the processing, analysis, and review phases of e-discovery and helps clients meet the federal rules of civil procedure guidelines. With Clearwell, law firms are accelerating early case assessments, lowering processing costs by up to 80%, and turning e-discovery into a competitive advantage for their clients.

Pittsburgh Legal Administrators Association

The Pittsburgh Legal Administrators Association (PLAA) is a non-profit educational organization serving administrative professionals from private law firms, corporate legal departments, and government agencies in the southwestern Pennsylvania legal community.

Sherpa Software

Offers e-mail archiving, compliance, and electronic discovery software.

Clicks

Offers all your litigation support needs from e-discovery, CD imaging, webhosting, black and white photocopying, and wide format exhibit boards.

Special Counsel

Special Counsel is a provider of legal solutions specializing in providing quality legal personnel as well as world class trial and consulting services.

Ditto

Provides e-discovery, webhosting, data conversion, and document scanning services to law firms and corporations.

USI Affinity

USI Affinity understands that your reputation and assets are the foundation of your firm's success. That's why professionals have relied on us for affordable, comprehensive insurance solutions for over 60 years. Ranging from professional liability, to disability, to workers' compensation and more, all of your plans can be custom-tailored to meet your firm's unique needs.

Executive Office Solutions/Amicus Attorney

Consulting firm specializing in office automation including software application, accounting and work flow.

Visual Evidence/E-Discovery LLC

Offers electronic discovery consulting services, forensic imaging, review services, network harvesting, and litigation services (proprietary software).

HighQ Connect

Provides legal outsourcing solutions in many different areas such as medical legal document review, deposition digesting, hyperlinking documents, bankruptcy, and immigration.

T-BOLT: THE BEST OF LEGAL TECHNOLOGY REGISTRATION FORM

November 10 & 11, 2008 • David L. Lawrence Convention Center

Mail completed forms and checks made payable to ACBA to:
Dorie Schnippert, Director Membership Services & CLE, ACBA, 400 Koppers Building, 436 Seventh Avenue,
Pittsburgh, Pa. 15219. (Phone 412-402-6610) Payment **MUST** Accompany Registration.

You may register online at www.acba.org.

You also may pay for T-BOLT with your credit card by giving us the number, expiration date, and card name.

MasterCard/Visa/American Express (circle one)

Credit card number _____ Expiration date _____ / _____

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E-mail: _____

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Address: _____

Please check applicable category:

Lawyer Paralegal Administrator Other _____

Name of co-sponsoring organization of which you are a member _____

FULL CONFERENCE PASS INCLUDES up to 7 hours of PA CLE credit including 1 ethics credit, cocktail party, continental breakfast, lunch, and refreshment/snack breaks.

EARLY DISCOUNTED REGISTRATION FEE FOR FULL CONFERENCE IF YOU REGISTER BY OCTOBER 17, 2008.

Check appropriate box:

ACBA members or a member of at least one of the co-sponsoring organizations
 Full conference (includes up to 7 hours CLE credit) \$175.00 Track (circle one)
A or B

All others
 Full conference (includes up to 7 hours CLE credit) \$200.00 A or B

REGULAR REGISTRATION FEE FOR FULL CONFERENCE IF YOU REGISTER AFTER OCTOBER 17, 2008.

Check appropriate box:

ACBA members or a member of at least one of the co-sponsoring organizations
 Full conference (includes up to 7 hours CLE credit) \$200.00 Track (circle one)
A or B

All others
 Full conference (includes up to 7 hours CLE credit) \$225.00 A or B

PARTIAL CONFERENCE REGISTRATION FEES—Check all that apply. Track (circle one)

Monday night session – Ethics CLE and cocktail party \$45.00

Tuesday morning session only – includes breakfast \$90.00 A or B

Tuesday afternoon session only – includes lunch \$100.00 A or B

***Register online at
www.acba.org***



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